



**Minutes of the 2023-2024 Annual General Assembly of Parents of Hillcrest Academy  
held on September 7, 2023 at 6:30 p.m. in the school gymnasium.**

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**Staff present:** Tania Marchitello (Principal), Christine Gosselin (Vice-Principal), Sandie Szaniszlo (Secretary)  
Gary Crosbie (to count votes), Terrence Cummins (to count votes), Lella Georgakis (to count votes), Sonia D’Orso (to count votes)

**1. Opening of the Meeting**

The Principal, T. Marchitello called the meeting to order at 6:32 p.m. and welcomed all parents.

**2. Naming of Recording Secretary**

**AGA2023-02** Sandie Szaniszlo will act as the recording secretary for the AGA.

**Approved by all**

**3. Agenda**

Agenda was presented by Tania Marchitello

**4. Adoption of the Election Procedure**

The principal went over the election procedure. Ballots were distributed to each person.

**5. Governing Board**

**5.1. Roles and Functions of the Governing Board**

Last year’s Governing Board Chair, Theodora Zikos, went over the roles and functions of the governing board.

**5.2. Introduction of the Current Members on Governing Board**

The 2023-2024 GB members were named.

Parents	Teaching Staff	
Patrick Cristofaro (year 2 of 2)	Nathalie Dranitsaris	Lella Georgakis (daycare rep)
Peter Moschonas (year 2 of 2)	Valerie Guindi	Marlene Knox (community rep)
Sylva Yapoudjian (year 2 of 2)	Alexander Hetu	
	Jennifer Klein	

### 5.3. Precisions Regarding Available Seats

Three 2-year terms are available.

#### 5.3.1 Nominations Received Ahead of Time

Name	Mandate
Tania Creswell (accepted nomination)	2-year term
Matthew Krawczyk	2-year term
Jennifer Maselli	2-year term
Steve Tobin (accepted nomination)	2-year term

#### 5.3.2 Additional Nominations, if any

Name	Mandate
Jeffrey Drake	2-year term
M'hamed Tazi	2-year term

#### 5.3.3 Closing of Nominations

Nominations are closed.

#### 5.3.4 Candidates Present Themselves

The candidates presented themselves.

#### 5.3.5 Ballots

Ballots were collected and counted by four staff members. The following were elected:

Name	Mandate
Tania Creswell	2-year term
Steve Tobin	2-year term
Jeffrey Drake	2-year term

## 5.4 Election of Substitute Parent Representative on the Governing Board

**AGA2023-05.4** The following were named as substitute parent representatives on the governing board.

Approved by all

Governing Board Representative	Term of Office
Matthew Krawczyk	1 year
Jennifer Maselli	1 year
M'hamed Tazi	1 year

## 6. Parents' Committee

### 6.1 Roles and Functions of the Parents' Committee

The principal went over the roles and functions of the Parents' committee. It was explained that there are approximately 8-9 meetings per year, about 3-hrs each in length, some in-person and some zoom.

### 6.2 Election of the Parent Delegate

The following candidate was elected by acclamation as the parent delegate to the SWLSB Parents' Committee:

Parent Delegate
Peter Moschonas

### 6.3 Election of the Alternate Parent Delegate

The following candidate was elected by acclamation as the alternate parent delegate to the SWLSB Parents' Committee:

PC Alternate Parent Delegates
Steve Tobin

## 7. Hillcrest Academy Home and School Association (HAHSA)

HAHSA Board president, Renée Neratzas, presented the functions of HAHSA and explained what has been accomplished.

## 8. Formation of a Parent Participation Organization (PPO), if applicable

The principal explained the difference between a PPO and HAHSA. No request was made for a PPO.

## 9. Closing of the Meeting

The meeting adjourned at 7:27p.m.

Respectfully submitted by: Sandie Szaniszlo

Minutes approved **GB-20231003-4.0a**